

St. Andrew's Lutheran Church (ELCA)  
Job Description for  
**DIRECTOR OF YOUTH and FAMILY MINISTRIES**

GENERAL RESPONSIBILITIES

The Director of Youth and Family Ministries, in a full-time position, will provide personal leadership with youth, training, support, and oversight of the Youth and Family Ministries volunteers, and in the accomplishment of the Statement of Vision:

*TO SHARE CHRIST IN FAITH, FELLOWSHIP, AND SERVICE.*

PRINCIPAL DUTIES

1. To provide personal leadership in the development of a youth and family ministries program in which youth and families experience:
  - a. Worship in which the transforming power of God is experienced and opportunity is offered for all to respond with praise, thanksgiving, confession and dedication;
  - b. Fellowship occasions (both regular meetings and special events) which are fun and provide opportunities to know and be known by others;
  - c. Learning the basic tenets of the Christian faith and how to apply fundamental Christian values to life situations and through service to others;
  - d. Participation in small groups which promotes sharing and accountability;
  - e. Exposure to and participation in mission and ministry.
  - f. Development as leaders; and
  - g. Preparation for serving as ambassadors of Christ to others.
2. Share in the recruitment, training, support, and recognition of the Youth and Family Ministries staff of volunteers.
3. Dedicate intentional time for building personal and mentor relationships with youth for friendship and encouragement.
4. Provide staff resourcing for all youth and family ministry teams, including Vacation Bible School, Sunday School, and other special programs.
5. Help develop a ministry for college/career age young adults and supervise leadership for the ministry.
6. Work with the staff of the church in coordination of youth and family related ministries.

SUPERVISION EXERCISED

The Director of Youth and Family Ministries will directly supervise the high school youth programs and will coordinate ministry teams responsible for youth and family ministries.

SUPERVISION RECEIVED

The Youth and Family Ministry Team will set the basic goals and directions for St. Andrew's Youth and Family Ministries programs. The Pastor supervises the work of Director of Youth and Family Ministries and conducts quarterly ministry assessments. Regular evaluation of the adequacy of compensation and other employment issues is handled by the Mutual Ministry Committee of the Church Council.

## QUALIFICATIONS

### Christian Discipleship:

- Has a growing relationship with Jesus Christ based on a commitment to prayer and God's Word
- Manifests a call to youth and family ministry

### Interpersonal Skills:

- Demonstrates good rapport with students
- Capable in recruiting, training, and supporting volunteer leaders and coordinators
- Displays personal openness, integrity, and honesty in interpersonal relationships
- Works well with the church staff, leadership, youth and parents

### Ministry Skills

- Dynamic teacher (able to teach tenets of the Christian faith, fundamental Christian values and how to apply these to life situations)
- Administrative leadership and coordination
- Musical skills a plus

### Education and Experience

- College degree required
- Youth/Family Ministries education or comparable degree desired
- Must have or be able to obtain a Class B driver's license with passenger endorsement
- Demonstrated leadership in youth/family ministries in a church is required

## COMPENSATION

Competitive salary with

Additional Benefits:

- Medical Insurance
- Paid Vacation Leave
- Professional Expense Allowances
- Continuing Education